

17<sup>th</sup> March 2020

Dear Parents and Carers,

We are writing to you because we value the health and well-being of our pupils, staff and families. As you are aware, there are an increasing number of confirmed cases of COVID-19 (coronavirus) in the UK and abroad and many parents have expressed concerns about the spread of the virus.

We want you to know that our schools are working with local and national health agencies on prevention and management of COVID-19. As a Trust, we have created a contingency plan to put into operation if members of staff or pupils are diagnosed with the virus. Thankfully we have a large teaching staff which would enable us to remain open up to a point, even in the event of significant staff absence.

We are sharing this information in the sake of transparency, so you are aware and can help reduce the spread of infection. The best ways to reduce the risk of getting this or any viral respiratory infection include:

- Wash your hands often with soap and water for at least 20 seconds
- Avoid touching your eyes, nose, or mouth with unwashed hands
- Avoid close contact with people who are sick
- Clean and disinfect objects and surfaces
- Stay at home away from others if you are sick
- Cover mouth and nose with a tissue when coughing or sneezing, then throw the tissue in the trash and wash your hands
- Do not bring your child to school or come to work at school if you have cold or flu-like symptoms (elevated temperature, fever, cough, shortness of breath).
- Precautionary measures within the school community have been taken to reflect the advice given and children are washing hands regularly and hand gel is available throughout the school. There's currently no cause for concern at our schools, but we'll keep you informed about any developments and ensure we're keeping the school constantly clean to prevent the spread of any virus.

For further advice please see links below:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response>

Please be reassured once more that the safety and care of all our children and staff is of paramount importance and concern to us as a Trust and Governing body.

Our thoughts and prayers are with you, our nation and the rest of the world at this most difficult moment in time.

Pax Christi

A handwritten signature in black ink, appearing to read 'A. Ademola'.

Canon A Ademola  
Chair of the Local Governing Body