

**St Mary's C of E Primary School** Brooke Road

Walthamstow E17 9HJ

**2**: 020 8521 1066

☑: st-marys-school@genesistrust.net

Friday 6th January 2023

Dear Parents/Carers,

Please complete this form to request a space for your child in the Spring Term Activity Clubs. There is a £10 charge per club for each term.

Please note, your child's space is not confirmed until the school has responded with a confirmation email and payment for the club has been made via ParentPay. These emails will be received by Friday 13th January 2022.

If you do not receive an email, unfortunately this will mean your child has not received a space this time around. If you would like your child to be added to the waiting list, please tick the option at the bottom of this form and a member of the admin team will be in touch if a space becomes available.

Please note, the clubs finish at 4:20pm. Please ensure you are at the Brooke Road gate for 4:20pm. If your child is collected late from their clubs, this may lead to your child being removed from their clubs and their space being re-allocated to another child.

## Please complete this form by Wednesday 11th January 2023.

Clubs will start on Monday 16th January 2023. Confirmation emails will be received by Friday 13th January 2023.

Please do not email your child's club request as it must be made using this form: <a href="https://forms.gle/fDeUuN6k3cBt8WBa8">https://forms.gle/fDeUuN6k3cBt8WBa8</a>

The clubs will be allocated on a first come first serve basis, there is an option to tick if your child didn't attend a club last term.

Kind regards,

AJames
Mr James
Administration and Finance Assistant